

APPENDIX `A`

Present Grade: Sc `.....` ,Seniority No:

Assessment discipline:

Related Sub discipline:

LAB :

Venue of Interview :

Date of Interview :

BIO-DATA OF SCIENTIST FOR ASSESSMENT
(To be filled by the candidate using A4 size paper)
(Nine Copies)

1. Name in full (in capital letters) :
2. Date of birth :
3. Educational Qualifications (From Graduation onwards) :

Degree	Year of Passing	University/ Institute	Subject	Div/Class/Grade
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4. Details of Service :

Grade/Post	From	To	Estt/Lab/Institution
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5. Training Courses(including CEP) attended in present grade :

Course Title	From	To	Institution
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6. **Brief Resume of significant contributions/achievements in the Present Grade**
 7. List of Research Papers/Publications (during last five years) and their impact factors :
 8. List of Patents (Indian and Overseas) filed/granted :
- } Annexure may be enclosed

9. **JOB FUNCTION AFFILIATION** Identify not more than three major job functions performed by you during the period of review.

To tick (√) in empty boxes wherever applicable

• BASIC RESEARCH

PROCESS		PRODUCT		SYSTEM		PHENOMENON	
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• APPLIED RESEARCH

❖ DESIGN	COMPONENT	SYSTEM / HARDWARE	SOFTWARE
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❖ MODELLING & SIMULATION	PRODUCT	PROCESS	OTHER
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❖ DEVELOPMENT	COMPONENT	SYSTEM	SOFTWARE
	PRODUCT	MATERIAL	PROCESS

❖ PERFORMANCE EVALUATION	CHARECTERIZ- ATION	TESTING	QUALITY ASSURANCE
	CERTIFICATION	METHODOLOGY DEVELOPMENT	

❖ TECHNICAL SERVICES	SOFTWARE SERVICES	INSTALLATION / COMMISSIONING	TECH. DEMONST- RATION
	WORKSHOP FABRICATION	OPERATION & MAINTENANCE	OTHER SERVICES

❖ R&D MANAGEMENT	PROJECT	DIVISION	INSTITUTION
	HRD	INFORMATION	TECHNOLOGY

❖ CORPORATE MANAGEMENT	HRD	FINANCIAL MGT	MATERIAL MGT
	PROJECT MGT	TECH CO-ORDINATION	STAFF FUNCTIONS

10. **Membership of Professional Societies/Academies** :
11. **Awards/Honours, if any** :
12. **Details of Leave/Deputations in the Present Grade**
- (a) **Study Leave/Extra Ordinary Leave** :
(Personal grounds / other reasons)
- (b) **Deputations/Assignments** :
(w.e.f.....upto.....)
13. **Area of Specialization(Not more than three key words)** :
14. **Your assessment board is keen to make suitable recommendations on your career advancement. Rank the following with '1' being the most important.**
- **Enrichment of Subject/Domain knowledge**
 - **Enhancing Managerial capability**
 - **Improving personal qualities and capabilities**
15. **Mention year(s), if appeared earlier for assessment :
interview in the present grade**

The foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted.

Date :

Signature

CONFIDENTIAL**Authentication REPORT**
(only one copy)**Authentication of work carried out by the Scientist**

1. Name & Grade of the Scientist :
2. Laboratory/Estt/Directorate :

Group / Divisional Head

The job functions, R&D work and achievements as claimed by the Scientist is authenticated.

Signature
Name
Designation

Director / Head of Estt

The job functions, R&D work and achievements as claimed by the Scientist is authenticated.

Signature
Name
Designation